

Research Support Fund at Royal Roads University

Public Disclosure Statement for 2023-24

How the RSF grant received by Royal Roads contributed to sustaining a strong research environment.

During the 2023-24 fiscal year the Research Support Fund continued to be used primarily to fund salary and benefits of staff within the Office of Research and Innovation. Staff provide assistance and support for both pre- and post-award activities for internal and external grants including funding searches; liaison with potential funders; assistance with proposal development; assistance with the development of budget requests; coordination of approvals and submission of the proposal; post award financial monitoring; financial reporting; and coordination of all other reporting.

Research and Innovation Staff coordinate workshops for faculty with regard to proposal writing, post award administration, partnership development, and faculty have noted the value of having the support of Research and Innovation. Funds were also used to support training, including for EDI for staff and faculty. Sponsored research dollars have more than doubled since 2019-20, growing from \$2.98 million in 2019-20 to \$3.95 million in 2020-21, \$4.28 million in 2021-22, \$5.22 million in 2022-23, and \$6.7 million in 2023-24. This has meant considerably more pressures and complexities for research support.

During the 2023-24 fiscal year, the Research Support Fund was also used for some resources, specifically materials and supplies used in operating research equipment, and the acquisition of library holdings, specifically site licences.

Additional information/examples of how the Research Support Fund is used:

- 1) Our past Research in Action printed booklet was shifted to an ongoing video series over the last two years. The university has picked up the bulk of these costs including the expertise for filming. Any videos for which some portion of the RSF was used include a statement acknowledging the support of the Research Support Fund (see <https://www.royalroads.ca/research/research-rru/research-action-faculty-student-research>).
- 2) The Scholarly Outputs and Research Activity booklet is produced annually and provides details of all research activity (books authored/edited; peer reviewed articles; presentations and key note addresses; external and internal funding; etc.) and acknowledges support from the Research Support Fund in providing funding towards the costs of developing the booklet <https://www.royalroads.ca/research/research-rru/rru-research-publications-awards>
- 3) Staff within Research and Innovation who support research include a statement in their signature blocks acknowledging the support of the Research Support Fund

Allocations for 2023-24

Distribution of RSF funds across the five expenditure categories (2023-24):

1. Research facilities	-	-
2. Research resources	\$ 8,214.44	2.3%
3. Management and administration (includes expected expenditures of funds brought forward for Apr-Jun 2022)	\$340,912.91	97.2%
4. Regulatory requirements	-	-
5. Intellectual property and knowledge mobilization	\$ 1,658.65	0.5%
Total	\$350,786.00	100%